

St. Richard's School Request for Service Projects

**All requests must be submitted to Barb Coury by the end of the month preceding the proposed project (except for in the case of an immediate need for service due to uncontrollable circumstances i.e. hurricanes, tornadoes, etc.) After the committee meets (around the fifteenth of each month) and evaluates all proposals, you will receive confirmation to proceed.*

Name: _____ Phone: _____ Date: _____

Affiliation with School (teacher, parent, etc.) _____

Description of proposed project (if the project will tie into existing curriculum, please indicate):

Tentative steps and dates of project (please include specific start and end dates):

Constituency being solicited (divisions, students, parents, community members, etc.):

Name and description of people/group benefiting from the project
