

Bio Sheet for 8<sup>th</sup> Graders to Request a Reference Letter from a Teacher

Dear \_\_\_\_\_, would you be so kind as to write me a letter of reference to \_\_\_\_\_. I am giving you more than two weeks' notice. The letter needs to go to Ms. Young by \_\_\_\_\_. Thanks very much.

Awards and Honors I Have Received:

Extra-Curricular Activities:

Athletic Participation (at SRS or other places):

Scouting, 4-H, CYO, Church Youth Activities:

Community Service Contributions:

How I have shown my leadership skills:

Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_